



## S.O.W. (Serve Others Well)

“As each one has received a special gift, employ it in serving one another as good stewards of the manifold grace of God.”  
1 Peter 4:10

**Serving is a key component of the spiritual growth process at New Life. We encourage everyone to consider their gifts and talents and find a ministry where they can serve and share those gifts and talents with others.**



# Ministry Opportunities

## ADMINISTRATION

The Administration ministry exists to glorify God and to serve the New Life body by overseeing all church administrative functions, business administration, and campus life activities with excellence.

CONTACT: ALAN LeBLANC - [alan.leblanc@nlifefellowship.org](mailto:alan.leblanc@nlifefellowship.org)



### *Benevolence & Stewardship*

This ministry seeks to glorify God by faithfully managing the financial resources entrusted to New Life Fellowship. Opportunities to serve in this area include:

#### **Stewardship & Benevolence Counselors**

Financially astute members assist people in the areas of budgeting, financial planning and investments. Counselors:

- Help members become effective managers of God-given resources
- Facilitate workshops
- Encourage responsible financial stewardship and accountability

#### **Talents/Skills and Characteristics**

A person interested in serving in this ministry should have:

- A servants heart
- One who has demonstrated faithful financial support of the New Life Ministry
- Gifted in managing financial resources

### *Campus Life Ministry*

A ministry that enhances the external visual appearance of the New Life Fellowship Campus and maintains the facility and related buildings. These areas include:

#### **Campus Landscaping**

- Grass Cutting
- Weedeating
- Planting Flowers and Shrubs
- Pest Control
- Mulching and Care of Trees and Shrubs
- Parking Lot Cleaning and Maintenance

#### **Building Care**

- Security
- Air Conditioning Maintenance

# Ministry Opportunities

- Plumbing
- Electric Work
- Janitorial
- Periodical Maintenance

## Talents/Skills and Characteristics

A person interested in serving in this ministry should have:

- A willing heart
- Expertise in a specific building care area (licensed plumber, electrician, etc.)



# Ministry Opportunities

## ADULT EDUCATION

Adult Education at New Life Fellowship is designed to foster spiritual growth through group bible study fellowships and biblical courses. This ministry is open to qualified group facilitators and to those looking to serve as administrative assistants.

**CONTACT: PASTOR MAURICE PUGH - maurice.pugh@nlife fellowship.org**

### ***Adult Education Administration***

Volunteers manage registrant information in Fellowship One (church management system) and help to coordinate Adult Education events.

### ***Baptism Coordinators***

Volunteers assist with the coordination of baptism classes and facilitation of the baptism process.

### ***\*Life Begins Facilitators***

*Life Begins* is our small group introductory discipleship class where lessons are centered around the fundamentals of the Christian faith. Facilitators are selected on a referral basis to facilitate small group bible study to new and existing members.

### ***Membership Host/Hostess***

Responsible for hosting orientation sessions, and introducing prospective members to the mission, values, vision, and membership expectations of New Life Fellowship.

### ***\*Pathway Facilitators***

*Pathway* is a ministry that provides classroom-style Bible courses on general theology or specific books of the Bible. Facilitators are selected on a referral basis to facilitate classes.

*\*This opportunity is available only on a referral basis. Volunteers may be required to complete specific classes prior to becoming a facilitator.*

# Ministry Opportunities

## ECO STUDENT MINISTRY

The ECO student ministry passion is to see students become who God has created them to be. In ECO, we strive to build transparent relationships with the next generation of leaders (teenagers) by partnering with them and their parents, and walking with them through this critical season in their life.

**CONTACT: RICK SMITH - [rick.smith@nlife fellowship.org](mailto:rick.smith@nlife fellowship.org)**

We have many areas in which people can serve, including:

### ***ECO Group Leader***

This role provides the opportunity to build meaningful relationships with students, helping them to see their role in God's story.

### ***ECO-Axis Leader***

Assist students in setting up and tearing down for the monthly Wednesday evening student mid-week event.

### **Talents/Skills and Characteristics**

There are only two gifts or talents required to serve in the ECO ministry:

- Love God
- Love the next generation of leaders

No matter what your gifts, talents or skills are, God can use you to influence teenagers in a life-changing way. You do not have to be:

- Young
- Hip
- Up-to-Date on the latest fads
- Have lots of "experience"
- A fan of MTV

We will walk along side you and help you use your God-given gifts and talents in a way that makes an eternal impact in the life of the next generation of leaders.

# Ministry Opportunities

## KIDZLIFE

KidzLife is the children's ministry at New Life Fellowship. We are a community of believers who teach and model for kids how to know Christ and imitate His lifestyle.

**CONTACT: JACKIE PUGH - [kidzlife@nlife fellowship.org](mailto:kidzlife@nlife fellowship.org)**

Our ministry areas include:

- Nursery (6 weeks - 2 years)
- Preschool (3-5 years)
- Elementary (K-3rd grade)
- Preteens (HYPE! - 4th, 5th & 6th grade)

If you have a desire to share your gifts, but prefer not to work directly in the classroom, we are also seeking support in the following areas:

### ***Check-in Volunteers***

Enthusiastically greet parents and children and lead them through the automated check-in process before church service.

### ***Event Coordinators***

Plan and organize Special Events for children, parents and volunteers (i.e. Quarterly Trainings, Family Nights, Christmas & Appreciation Fellowships, Pizza Parties).

### ***Room/Set Designers***

Design and decorate classrooms to create a fun, theme-based and inviting environment for kids based on what is being taught each month.

### ***Operations Coordinators***

Handle various tasks that keep the ministry running well (i.e. making copies, gathering supplies, maintaining snacks).

### ***Large Group Leaders***

Teach the Bible using fun, creative methods for presenting key concepts (i.e. acting, video, song, group participation, etc.) to the entire group of children within an area.

### ***Small Group Leaders***

Shepherd a small group of children and help them apply Bible truths to their lives.

**Note: Background checks are required in order to volunteer for this ministry.**



# Ministry Opportunities

## FELLOWSHIP MINISTRY

The Fellowship ministry seeks to glorify God by providing opportunities for members to connect with one another and support one another

**CONTACT: ALAN LeBLANC - [alan.leblanc@nlifefellowship.org](mailto:alan.leblanc@nlifefellowship.org)**

Serving opportunities include:

### ***Comfort and Care***

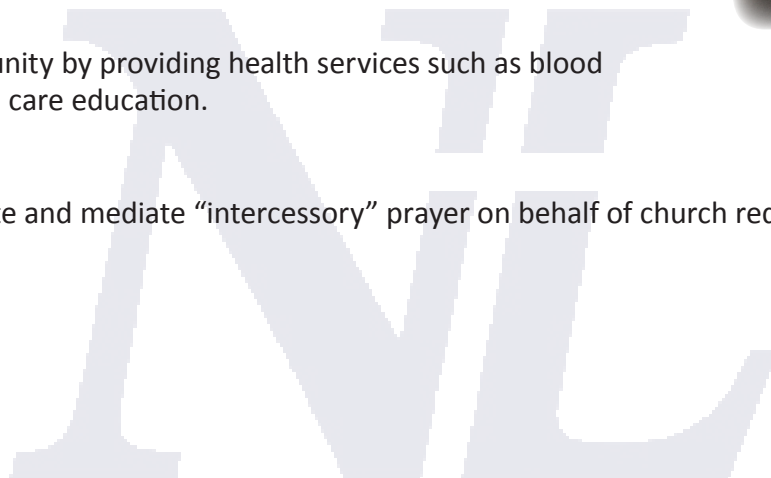
Provide comfort and support to members of the church experiencing sickness or bereavement through cards, prayer, and personal visitation.

### ***Medical Ministry***

Serves the church and community by providing health services such as blood pressure screening and health care education.

### ***Prayer Ministry***

Believers who gather to initiate and mediate “intercessory” prayer on behalf of church requests.



# Ministry Opportunities

## MARKETING & COMMUNICATIONS (MARCOMM) MINISTRY

The Marketing and Communications (MARCOMM) ministry manages and provides the overall consistent and cohesive written and visual communications plan for the church internally and externally. MARCOMM also leads the church's interaction and outreach to guests.

**CONTACT: KENYA RODGERS - [kenya.rodgers@nlife fellowship.org](mailto:kenya.rodgers@nlife fellowship.org) / [info@nlife fellowship.org](mailto:info@nlife fellowship.org)**

Serving opportunities include:

### ***Discover New Life***

Welcome guests immediately after each service at a brief reception.

### ***Graphic/Publicity***

This area of marketing creates the visual images used for sermon series, brochures, the web, etc. (Graphic Designers)

### ***Guest Follow-up***

This area of marketing tracks and follows up with NLF guests by contacting them and thanking them for their visit, as well as providing them any additional information they need.

### ***Information Table***

Set up the information for guests and members providing them additional written information or brochures and registration materials for upcoming church events, classes, and group activities.

### ***CD Ministry***

Duplicate weekly sermons and prepare CD series packages for guests and members who purchase them. Also, work the Information Table selling CDs.

### ***Photographers***

Volunteers take pictures at New Life worship services and events and provide pictures for the New Life publications, web and other printed materials.

### ***WebMaster/Content Manager***

Volunteers manage the timely updating and posting of graphics and content to [nlife fellowship.org](http://nlife fellowship.org) (graphic design abilities required).

### ***Writers***

Volunteers develop and compose internal and external marketing and communications materials for New Life, such as worship guide, web and brochure content, ad copy.

# Ministry Opportunities

## Talents/Skills and Characteristics

A person interested in serving in this ministry should have:

- Servant's heart
- Writing & Editing
- Desktop Publishing
- Graphic & Web Design
- Photography
- Event Planning
- Creative Ideas



# Ministry Opportunities

## OUTREACH MINISTRY

The Outreach ministry exists to glorify God by carrying out the ministry of Christ, which is to reach the lost, and to carry out the mission of the Church, which is to Invite People to Know and Imitate Christ.

**CONTACT: PASTOR MAURICE PUGH - [maurice.pugh@nlifefellowship.org](mailto:maurice.pugh@nlifefellowship.org)**

Serving opportunities include:

### ***Evangelism (Harvesters)***

Those with a heart for reaching unbelievers, sharing the gospel, and seeking opportunities to win the lost to Christ are trained to provide evangelistic counseling, community outreach, and evangelism classes.

### ***Missions***

Organizes Mission fairs, corresponds and prays for overseas missionaries



# Ministry Opportunities

## WORSHIP MINISTRY

CONTACT: PASTOR MAURICE PUGH - maurice.pugh@nlifefellowship.org



### *Fine Arts*

#### **Dance**

##### **Choreographers**

Volunteers create dance choreography and teach the movements to dancers during rehearsals.

##### **Dancers**

Volunteers attend weekly dance rehearsals and trainings and learn dance choreography to minister during Sunday Worship service.

#### **Drama**

##### **Actors**

Volunteers attend weekly rehearsals (as needed), along with monthly workshops, memorizing lines and act during Sunday Worship service.

##### **Directors**

Volunteers work closely with drama writers and actors to direct a drama sketch (i.e. determining the positioning of actors, props, and controlling flow of the sketch).

##### **Writers**

Volunteers assist in writing, editing and proofing drama scripts that coordinate with the weekly sermon topic or monthly sermon series.

#### **Music**

Musicians and praise team vocalists audition to participate in the music ministry.



# Ministry Opportunities

## TECHNICAL ARTS

The Technical Arts Team is a group of individuals that ensure that all elements that are a part of Sunday morning service come together. To facilitate this, the team must work in concert with other ministries within the Worship Ministry to ensure seamless, excellent execution.

**CONTACT: PASTOR MAURICE PUGH - [maurice.pugh@nlife fellowship.org](mailto:maurice.pugh@nlife fellowship.org)**

Serving opportunities include:

### ***The Producer's Team***

The producers assist the Pastor in executing service on Sunday. Individuals interested in serving in this area should have strong attention to detail. Duties can include:

- Giving cues and direction to other service elements (i.e. praise team, drama team, communion, etc.)
- Assisting with guest speakers and artists
- Attending Saturday rehearsals (as necessary).

### ***Multi-Media Team***

The multi-media team is responsible for creating graphics for the sermon, announcements and songs. Individuals interested in this area should be comfortable with computer applications, specifically PowerPoint.

### ***Lighting***

The lighting team is responsible for running the lighting during worship service. No experience necessary, just an interest in enhancing the worship experience through the manipulation of various lighting techniques.

### ***Audio***

The audio team is responsible for running the audio equipment every event that requires sound (rehearsals, worship service, special events, etc). Individuals interested in this area should have an interest in audio engineering and will be expected to eventually attend training sessions to further develop skills in this area.

# Ministry Opportunities

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## HPG MINISTRY (Host, Parking Guests)

A ministry that is the 1st point of welcome for guests and members as they enter and exit the NLF campus. Focus is directed on managing traffic flow, prioritizing guest parking and assisting guests and members in getting to service.

**CONTACT: ROD SEE - [parking@nlifefellowship.org](mailto:parking@nlifefellowship.org)**

Serving opportunities include:

- Directing guests to reserved parking places
- Directing members to other parking places
- Assisting people with children and packages
- Providing umbrella support on rainy days

### Talents/Skills and Characteristics

A person interested in serving in this ministry should have:

- Hospitality
- Friendliness
- Passion for people
- Servant's heart

# Ministry Opportunities

## SERVICE HOSTS/USHERS

The Service Hosts/Ushers ministry is the 2nd point of contact for guests and members after the parking ministry. Focus is directed on assisting guests and members with entering the auditorium, being comfortable and prepared for the service.

**CONTACT: ROD SEE - [hosts@nlife fellowship.org](mailto:hosts@nlife fellowship.org)**

Additional duties include:

- Providing Worship Guides and offering envelopes
- Assisting in finding available seating
- Preparing communion
- Assisting with special events of the church

### Talents/Skills and Characteristics

A person interested in serving in this ministry should have:

- Hospitality
- Friendliness
- Servanthood
- Discernment